



**HOTEL RESERVATION FORM
RECOMB 2008
National University of Singapore, School of Computing
29 March to 3 April 2008**

Hotel rooms are available to delegates at conference rate for the abovementioned conference only. Please fill in the hotel reservation form should you wish to make room reservation and fax or email directly on or before **28 February 2008** to:

Attention : Ms Mae Gan (Senior Sales Manager) Address : **Grand Plaza Park Hotel City Hall**
DID : 65 6432 5503 10 Coleman Street Singapore 179809
Fax : 65 6334 2962 Tel : 65 6336 3456
Email : maegan@chsg.gp.parkhotelgroup.com Website : www.parkhotelgroup.com

Personal Particulars

Name (Prof. / Dr. / Mr. / Mrs / Ms) _____ Passport No. _____

Designation _____ Organisation _____

Address _____

Telephone _____ Fax _____ Email _____ (Compulsory)

Sharer Name _____ Passport No. _____

Accommodation Details

Arrival Date _____ Flight No. _____ Arrival Time _____

Departure Date _____ Flight No. _____ Departure Time _____

Superior Room	Single at S\$220++ per room per night (with breakfast)
Superior Room	Double / Twin at S\$235++ per room per night (with breakfast)
Smoking	Non-Smoking

Above room rates are subject to 10% service charge and 7% GST

Number of Rooms : _____

Method of Payment : Delegates are responsible for settling their own bills directly with the hotel upon check-out.

Credit Card to Guarantee : Amex / Visa / Mastercard / Diners / JCB (**Please select**)

Credit Card Number : _____ Exp. Date : _____

Signature : _____ 3 Digit Security No. : _____

No-Show / Cancellation

Any cancellations or amendments must be made before 4pm (local time) 1 day prior to the date of arrival. Otherwise a Cancellation fee/ No-show charge equivalent to the room rate for the first night will be levied. Standard check-in time is after 1400 hours and check-out time is at 1200 hours. Early check-in is subject to availability.